NATCHITOCHES PARISH FIRE PROTECTION DISTRICT NO. 4

FINANCIAL REPORT December 31, 2000

Natchitoches Parish Fire Protection District No. 4 Financial Report December 31, 2000

TABLE OF CONTENTS

Independent Auditors' Report on the Financial Statements	Exhibit	Page
the Financial Statements	-	1-2
General Purpose Financial Statements (Combined Statements - Overview		
Combined Balance Sheet-Fund Type and Account Group	A	4
Statement of Revenues, Expenditures and Changes in Fund Balance- Governmental Fund Type	В	5
Statement of Revenues, Expenditures and Changes in Fund Balance- Budget (GAAP Basis) and Actual- General Fund Type	C	6
Notes to Financial Statements		8-13
Financial Schedules of the Individual Fund and the Account Group		
General Fund-		
Balance Sheets	D-1	16
Schedule of Revenues-Budget (GAAP Basis) and Actual	D-2	17
Schedule of Expenditures-Budget (GAAP Basis) and Actual	D-3	18
General Fixed Assets Account Group-		
Schedule of General Fixed Assets	E-1	20
Schedule of Changes in General Fixed Assets	E-2	21

Internal Control and Compliance	Exhibit	Page
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of the		
General Purpose Financial Statements Performed		
in Accordance with Government Auditing Standards	F	23-24

Johnson, Thomas & Cunningham

Certified Public Accountants

Eddie G. Johnson, CPA - A Professional Corporation (1962-1996)

Mark D. Thomas, CPA - A Professional Corporation Roger M. Cunningham, CPA - A Professional Corporation 321 Bienville Street Natchitoches, Louisiana 71457 (318) 352-3652 Fax (318) 352-4447

INDEPENDENT AUDITORS' REPORT

Natchitoches Parish Fire Protection District No. 4 P. O. Box 430 Natchitoches, LA 71468

We have audited the accompanying general purpose financial statements of the Natchitoches Parish Fire Protection District No. 4, Natchitoches, Louisiana, a component unit of the Natchitoches Parish Police Jury, as of December 31, 2000, and for the year then ended. These general purpose financial statements are the responsibility of the management of the District's Office. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, the standards for financial and compliance audits contained in Government Auditing Standards, issued by the U. S. General Accounting Office and the Louisiana Governmental Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Natchitoches Parish Fire Protection District No. 4, Natchitoches, Louisiana, as of December 31, 2000, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated June 21, 2001, on our consideration of the Natchitoches Parish Fire Protection District No. 4's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as "Supplementary Information" and "Schedules" in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Natchitoches Parish Fire Protection District No. 4. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements, and in our opinion, is fairly stated in all material respects in relation to such financial statements taken as a whole.

The financial information for the preceding year, which is included for comparative purposes, was taken from the financial report for that year in which we did not express an opinion on the general purpose financial statements of the Natchitoches Parish Fire Protection District No. 4.

Johnson, Thomas & Cunningham Johnson, Thomas & Cunningham, CPA's

June 21, 2001 Natchitoches, Louisiana

GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)

Combined Balance Sheet Fund Type and Account Groups December 31, 2000

Aggets	Governmental Fund Type General Fund	Account General Fixed Assets	General Long-Term Debt	Total (Memorandum <u>Only)</u>
Assets Cash	\$21,622	S 0	6 0	6 21 (22
Property Taxes Receivable	\$31,623 55,688	\$ 0 0	\$ 0 0	\$ 31,623
Building, Trucks & Equipment Amount Available for	0	357,708	0	55,688 357,708
Payment of Long-term Debt Amount to be Provided for	0	0	87,311	87,311
Payment of Long-term Debt	0	0	17,689	17,689
Total Assets	\$ <u>87,311</u>	\$357,708	\$ <u>105,000</u>	\$ <u>550,019</u>
Liabilities & Fund Equity				
Liabilities-				
Accounts Payable	S 0	S 0	S 0	\$ 0
N/P-Bank One	0	0	105,000	105,000
Total Liabilities	S0	\$0	\$105,000	\$ <u>105,000</u>
Fund Equity-				
Investment in General				
Fixed Assets	S 0	\$357,708	S 0	\$357,708
Fund Balance-		,,,,,		0001,100
Reserved for Debt Service	<u>87,311</u>	0	0	87,311
Total Fund Equity	\$ <u>87,311</u>	\$ <u>357,708</u>	\$ <u> </u>	\$ <u>445,019</u>
Total Liabilities &				
Fund Equity	\$ <u>87,311</u>	\$357,708	\$105,000	\$ <u>550,019</u>

Statement of Revenues, Expenditures and Changes in Fund Balance-Governmental Fund Type Year Ended December 31, 2000

	Governmental Fund T	
	General	General
	Fund	Fund
	2000	1999
REVENUES:		
Taxes	\$54,757	\$43,607
Intergovernmental	3,526	3,548
Other	2,870	2,623
Total Revenues	\$ <u>61,153</u>	\$ <u>49,778</u>
EXPENDITURES:		
Current-		
Public Safety	\$25,176	\$18,787
Capital Outlays	26,774	10,500
Debt Service-		,-
Principal	12,000	11,000
Interest	6,318	6,919
Total Expenditures	\$ <u>70,268</u>	\$ <u>47,206</u>
Excess (Deficiency) of Revenues		
Over Expenditures	\$ (9,115)	\$ 2,572
Fund Balance-Beginning of Year	96,426	93,854
Fund Balance-End of Year	\$ <u>87,311</u>	\$ <u>96,426</u>

Statement of Revenues, Expenditures and Changes in Fund Balance-Budget (GAAP Basis) and Actual General Fund Year Ended December 31, 2000

			Variance- Favorable
DELIES II IOO	Budget	<u>Actual</u>	(Unfavorable)
REVENUES:			
Taxes	\$ 60,000	\$54,757	\$ (5,243)
Intergovernmental	3,000	3,526	526
Other	800	2,870	2,070
Total Revenues	\$_63,800	\$ <u>61,153</u>	\$_(2,647)
EXPENDITURES:			
Current-			
Public Safety	\$ 10,000	\$25,176	\$(15,176)
Capital Outlays	8,000	26,774	(18,774)
Debt Service-			(,)
Principal	12,000	12,000	0
Interest	5,649	6,318	(669)
Total Expenditures	\$_35,649	\$ <u>70,268</u>	\$(34,619)
Excess (Deficiency) of Revenues			
Over Expenditures	\$ 28,151	\$ (9,115)	\$(37,266)
Fund Balance-Beginning of Year	96,426	96,426	0
Fund Balance-End of Year	\$ <u>124,577</u>	\$ <u>87,311</u>	\$(37,266)

NOTES TO FINANCIAL STATEMENTS

Notes to Financial Statements December 31, 2000

1. The Reporting Entity:

Fire Protection District No. 4, of Natchitoches Parish, Louisiana was created in June 1982, by ordinance of the Natchitoches Parish Policy Jury. The District is charged with providing fire protection for the citizens of District No. 4 of Natchitoches Parish.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental accounting and financial reporting standards. The codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government.

Fire Protection District No. 4, of Natchitoches Parish prepares its financial statements in accordance with the standards established by the GASB. GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and has defined the governmental reporting entity to be the Natchitoches Parish Police Jury. The accompanying statements present only transactions of the Fire District No. 4, of Natchitoches Parish, a component unit of the Natchitoches Parish Police Jury.

2. Summary of Significant Accounting Policies:

The accounting and reporting policies of Natchitoches Parish Fire Protection District No. 4 conform to generally accepted accounting principles as applicable to governmental units. Such accounting and reporting policies also conform to the requirements of Louisiana Revised Statutes 24:517.

As the governing authority of the parish, for reporting purposes, the Natchitoches Parish Police Jury is the financial reporting entity for Natchitoches Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Natchitoches Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability.

- 1. Appointing a voting majority of an organization's governing body, and
 - The ability of the police jury to impose its will on that organization and/or

Notes to Financial Statements December 31, 2000

- The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
- Organizations for which the reporting entity financial statements would be misleading if data
 of the organization is not included because of the nature or significance of the relationship.

Because the police jury created by ordinance Fire District No. 4, the District was determined to be a component unit of the Natchitoches Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

The following is a summary of certain significant accounting principles and practices-

Fund Accounting:

The accounts of Natchitoches Parish Fire Protection District No. 4 are organized on the basis of a fund and account groups, each of which is considered a separate accounting entity. The operations of the fund or account groups are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, revenues, and expenditures. Resources are allocated to the fund or account group based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The fund presented in this report is described as follows:

Governmental Fund-

General Fund. The General Fund is the general operating fund of the District. It is used to account for all financial resources of the District.

Fixed Assets and Long-term Liabilities-

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. The governmental fund is accounted for on a spending or "financial flow" measurement focus and only current assets and liabilities are generally included on its balance sheet.

Long-term liabilities expected to be financed from the governmental fund are accounted for in the General Long-Term Debt Account Group, not in the General Fund.

Notes to Financial Statements December 31, 2000

Fixed assets used in the governmental fund operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in the general fund.

These assets are recorded as expenditures in the General Fund when purchased. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost.

The account group is not a "fund". It is concerned only with the measurement of financial position, not with measurement of results of operations.

Basis of Accounting:

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The General Fund is accounted for using the modified accrual basis of accounting. Taxes are recorded as earned since they are measurable and available and are therefore considered to be susceptible to accrual. Expenditures are generally recognized when the related fund liability is incurred. Purchase of various operating supplies is regarded as expenditures at the time purchased.

The Natchitoches Parish Fire Protection District No. 4 does not employ the use of "Encumbrance accounting".

Total Columns on Combined Statements-Overview:

Total columns on the combined statements - overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis.

Budgetary Practices:

Prior to the beginning of each fiscal year, the Treasurer submits a proposed budget to the Board of Commissioners. The budget is adopted, and held open for public inspection. All budgetary appropriations lapse at the end of the year. The budget presented in these financial statements was adopted on a basis consistent with generally accepted accounting principles.

Investments:

The District does not have any investments other than cash invested in interest bearing checking accounts.

Notes to Financial Statements December 31, 2000

3. Pension Plan:

The District is not a member of any retirement plan.

4. General Fixed Assets:

A summary of changes in general fixed assets follows:

	or the agreed dissolis folio	mg.		
Buildings & Land Trucks & Equipment Total	Balance 12-31-99 \$ 27,600 305,058 \$332,658	Additions \$ 0 25,050 \$25,050	Deletions \$0 0 \$0	Balance 12-31-00 \$ 27,600 330,108 \$357,708

Litigation:

The District is not a party in any civil lawsuit for the year ended December 31, 2000.

6. Related Party Transactions:

During the year, there were no related party transactions.

7. Compensation Paid to Board Members:

The members of the Board of Commissioners of the District receive no compensation for their services.

8. Ad Valorem Taxes:

The District levies taxes on real and business personal property located within the boundaries of Natchitoches Parish Fire District No. 4. Property taxes are levied by the District on property values assessed by the Natchitoches Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The Natchitoches Parish Sheriff's office bills and collects property taxes for the District. Collections are remitted to the District monthly. The District recognizes property tax revenues when levied.

Property	Tax	Calendar

say out out of the say out of the say out of the say of	
Assessment date	January 1, 2000
Levy date	June 30, 2000
Tax bills mailed	
	October 15, 2000
Total taxes are due	December 31,2000
Penalties and interest added	January 31, 2001
Lien date	
Tax Sale	January 31, 2001
Tux odic	May 15, 2001

Notes to Financial Statements December 31, 2000

The District is permitted to levy taxes up to 10% of the assessed property valuation for each specified purpose, or, in the aggregate for all purposes 25% of the assessed valuation for the payment of principal and interest on long-term debt after the approval by the voters of the District. Property taxes are recorded as receivables and revenues in the year assessed.

Assessed values are established by the Natchitoches Parish Tax Assessor each year on a uniform basis at the following ratios to fair market value:

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties,
	excluding land

A revaluation of all property is required to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 2000. Total assessed value was \$4,707,940 in 2000. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was a total of \$1,807,540 of the assessed value in 2000. For the year ended December 31, 2000, taxes of 19.20 mils were levied on the property and were dedicated to fire protection. Taxes collected totaled \$47,097, after adjustments from the prior year.

Cash and Investments:

For reporting purposes, cash and cash equivalents include cash, demand deposits, time deposits, and certificates of deposits. At December 31, 2000, the District had cash totaling \$31,805. Under Louisiana Law, these deposits must be secured by Federal deposit insurance, or by the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the bank. The deposits at December 31, 2000, were as follows:

	Bank Balance	FDIC Insurance	Balance Uninsured
Cash In Banks	\$ <u>31,805</u>	\$ <u>31,805</u>	\$ <u>0</u>

10. Receivables:

The following is a summary of receivables at December 31, 2000:

Class of Receivable	General Fund
Taxes-	
Ad Valorem	\$ <u>55,688</u>

Notes to Financial Statements December 31, 2000

Substantially all receivables are considered to be fully collectible, and no allowance for uncollectibles is used.

11. Long-Term Debt:

On June 2, 1997, the District incurred debt on a certificate of indebtedness issued for the purchase of a fire truck, equipment, and building improvements totaling \$140,000. The note is for 10 years and bears a rate of interest of 5.40 %. Transactions related to this certificate of indebtedness for 2000 are as follows:

	2000
Beginning Balance	\$117,000
Payments Made During Year	12,000
Ending Balance	\$105,000

The annual requirements to amortize all debt outstanding as of December 31, 2000 including interest payments of \$23,868 are as follows:

2001	\$ 18,670
2002	17,968
2003	18,266
2004	18,510
2005	18,700
2006 through 2007	36,754
Total	\$128,868

FINANCIAL SCHEDULES OF THE INDIVIDUAL FUND AND THE ACCOUNT GROUP

GENERAL FUND

To account for the resources traditionally associated with governmental units which are not required to be accounted for in another fund.

General Fund Balance Sheets December 31, 2000 and 1999

ASSETS:	2000	1999
Cash Property Taxes Receivables	\$31,623 55,688	\$42,490 <u>53,936</u>
Total Assets	\$ <u>87,311</u>	\$ <u>96,426</u>
LIABILITIES & FUND BALANCE: Liabilities Fund Balance- Reserved for Debt Service	S 0	\$ 0
Total Liabilities & Fund Balance	\$87,311	\$96,426

General Fund Schedule of Revenues-Budget (GAAP Basis) and Actual Year Ended December 31, 2000 With Comparative Actual Amounts from Year Ended December 31, 1999

	2000			
			Variance- Favorable	1999
	<u>Budget</u>	<u>Actual</u>	(Unfavorable)	Actual
REVENUES:				
Taxes	\$60,000	\$54,757	\$(5,243)	\$43,607
Intergovernmental Miscellaneous-	3,000	3,526	526	3,548
Other	800	_2,870	2,070	2,623
Total Revenues	\$63,800	\$ <u>61,153</u>	\$ <u>(2,647)</u>	\$ <u>49,778</u>

General Fund Statement of Expenditures-Budget (GAAP Basis) and Actual Year Ended December 31, 2000 With Comparative Amounts from Year Ended December 31, 1999

	2000			
			Variance- Favorable	1999
	Budget	Actual	(Unfavorable)	Actual
EXPENDITURES:				3 A T
Current-				
Public Safety	\$ 10,000	\$25,176	\$(15,176)	\$18,787
Capital Outlays Debt Service-	8,000	26,774	(18,774)	10,500
Principal	12,000	12,000	0	11,000
Interest	5,649	6,318	(669)	6,919
Total Expenditures	\$_35,649	\$ <u>70,268</u>	\$ <u>(34,619</u>)	\$ <u>47,206</u>
Excess (Deficiency) of Revenues				
Over Expenditures	\$ 28,151	\$ (9,115)	\$(37,266)	\$ 2,572
Fund Balance-Beginning of Year	96,426	96,426	0	93,854
Fund Balance-End of Year	\$ <u>124,577</u>	\$87,311	S(37,266)	\$ <u>96,426</u>

GENERAL FIXED ASSETS ACCOUNT GROUP

To account for fixed assets purchased by the District's office and used in the General Fund operations.

General Fixed Assets Account Group Schedule of General Fixed Assets December 31, 2000 and 1999

	December 31, 2000	December 31, 1999		
GENERAL FIXED ASSETS:				
Land & Buildings	\$ 27,600	\$ 27,600		
Trucks & Equipment	330,108	305,058		
Total General Fixed Assets	\$ <u>357,708</u>	\$ <u>332,658</u>		
Investment in General Fixed Assets	\$ <u>357,708</u>	\$ <u>332,658</u>		

General Fixed Assets Account Group Schedule of Changes in General Fixed Assets Year Ended December 31, 2000

	Balance 12-31-99	Additions	Deletions	Balance 12-31-00
GENERAL FIXED ASSETS: Land & Buildings Trucks & Equipment	\$ 27,600 305,058	\$ 0 25,050	\$0 <u>0</u>	\$ 27,600 330,108
Total General Fixed Assets	\$ <u>332,658</u>	\$ <u>25,050</u>	\$ <u>0</u>	\$ <u>357,708</u>
Investment in General Fixed Assets	\$ <u>332,658</u>	\$ <u>25,050</u>	\$ <u>0</u>	\$ <u>357,708</u>

INTERNAL CONTROL AND COMPLIANCE

321 Bienville Street Natchitoches, Louisiana 71457 (318) 352-3652 Fax (318) 352-4447

N AUDIT NTS *'G STANDARDS*

Parish Fire District No. 4, ear ended December 31, I our audit in accordance incial audits contained in ed States.

rish Fire District No. 4's e performed tests of its oncompliance with which nent amounts. However, ective of our audit and, isclosed no instances of dards.

sh Fire District No. 4's edures for the purpose of provide assurance on the control over financial financial reporting that he design or operation of y low level the risk that pose financial statements

Johnson, Thomas & Cunningham

Certified Public Accountants

Eddie G. Johnson, CPA - A Professional Corporation (1962-1996)

Mark D. Thomas, CPA -- A Professional Corporation Roger M. Cunningham, CPA -- A Professional Corporation

> REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN OF THE GENERAL PURPOSE FINANCIAL STATEME PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITIN

Natchitoches Parish Fire Protection District No. 4 P. O. Box 430 Natchitoches, LA 71468

We have audited the general purpose financial statements of the Natchitoches I a component unit of the Natchitoches Parish Police Jury, as of and for the y 2000, and have issued our report thereon dated June 21, 2001. We conducted with generally accepted auditing standards and the standards applicable to fina Government Auditing Standards, issued by the Comptroller General of the United

Compliance

As part of obtaining reasonable assurance about whether the Natchitoches Pargeneral purpose financial statements are free of material misstatement, we compliance with certain provisions of laws, regulations, contracts and grants, no could have a direct and material effect on the determination of financial statement providing an opinion on compliance with those provisions was not an object accordingly, we do not express such an opinion. The results of our tests demonstrated that are required to be reported under Government Auditing Standard

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Natchitoches Paris internal control over financial reporting in order to determine our auditing processoring our opinion on the general purpose financial statements and not to printernal control over financial reporting. Our consideration of the internal reporting would not necessarily disclose all matters in the internal control over might be material weaknesses. A material weakness is a condition in which the one or more of the internal control components does not reduce to a relatively misstatements in amounts that would be material in relation to the general purposeing audited may

Exhibit F Page 24

nal course of performing their ver financial reporting and its

ent of the Natchitoches Parish agencies, and is not intended occur and not be detected within a timely period by employees in the norm assigned functions. We noted no matters involving the internal control of operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management. Fire District No. 4, the Legislative Auditor, and interested state and federal to be and should not be used by anyone other than these specified parties.

Johnson, Thomas & Cunningham

Johnson, Thomas & Cunningham, CPA's

June 21, 2001 Natchitoches, Louisiana